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Office Memorandum • UNITED STATES GOVERNMENT

TO : Advisor for Management

DATE: 20 August 1951

FROM : Classification & Wage Division

SUBJECT: Reclassification of Headquarters Position ☐, OSO, FDP Division

25X1

Based upon a classification review; it is requested that
 Position ☐ on the OSO Departmental T/O in the FDP Division
 be changed from Clerk-Typist, GS-3, to Clerk, GS-4.

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367
 Jm 8/28/51

OK JHP
 8/27

JOB NO. _____ BOX NO. _____ FLD NO. _____ DOC. NO. 21 NO CHANGE
 IN CLASS/DECLASS/CLASS CHANGED TO: TS S C RET. JUST. _____
 NEXT REV DATE _____ REV DATE 27/5/59 REVIEWER ☐ TYPE DOC. 02
 NO. PGS. 1 CREATION DATE _____ ORG COMP 32 OPL 32 ORG CLASS S
 REV CLASS J REV COORD. _____ AUTH: HR 70-3

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AUG 27 1951